

Exempt Works Evidence

This template is to be used after reviewing the tree information on Councils website.

Part 1: Site details

Site details

Property owner or applicant to complete and retain for minimum of six (6) months.

Title: Mr Mrs Miss Ms Other

Family name (or company)

Given names

Postal address

..... Postcode

Phone.....Alternative phone.....

E-mail

Only if a company or owners corporation:
Contact person

Part 2: Exempt works evidence category

Council DCP Trees and Vegetation exemption categories 3b, c, g, h & i

Select the relevant category from the five options opposite

Evidence

All evidence to be retained with this document by property owner/ applicant for six (6) months and to be provided upon council request.

Photographic evidence for exemptions 3g and 3h to include:

- Photo of tree (whole tree)
- Close up of bark, flowers, foliage, and fruit. (fruit & flowers may not be present at certain times of year)

Evidence for DCP categories 3b, 3c & 3i to include, before and after photo of area cleared.

3b: The pruning or removal of non-native shrubs, understorey and groundcover vegetation for the maintenance of lawns and non-native gardens.

3c: The pruning or removal of individual native shrubs, understorey and groundcover vegetation for the maintenance of native gardens. Removal is limited to a maximum area of 50m², to be immediately replaced with effective groundcover plants or material to prevent soil erosion.

3g: Removal or pruning of any weed species listed under Schedule 3 of the Biosecurity Act 2015, and/or those weeds listed on the Australian Government Department of Environment & Energy website "Weeds in Australia".
<http://www.environment.gov.au/biodiversity/invasive/weeds/index.html>

3h: The pruning or removal of trees or vegetation comprising any of the tree species as detailed within [Council's Undesirable Species List](#).

3i: Native bushland weeding and regeneration works by manual means

Exempt Works Evidence

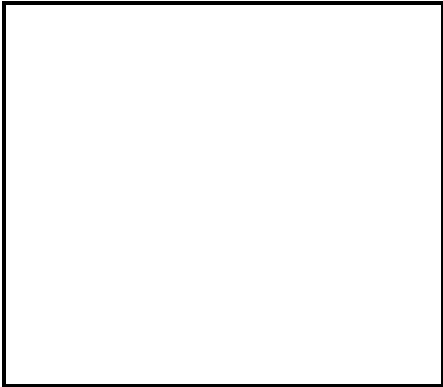
Part 3: Evidence Template

Evidence for categories 3b, 3c & 3i: Photo evidence retained by property owner/ resident for six (6) months and to be provided upon council request (Before and after photo).

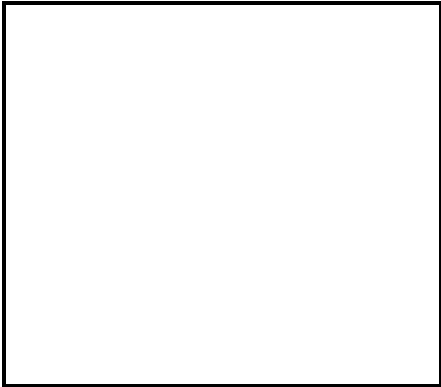
Evidence for categories 3g & 3h: Photo evidence retained by property owner/ applicant for six (6) months – photographic evidence including:

- Photo of tree (whole tree)
- Close up of bark, flowers, foliage, fruit. (fruit & flowers may not be present)

Note: All evidence may be added as additional attachments. This form is a template.



Before Photo



After Photo



Whole tree



Bark Detail



Foliage Detail



Fruit Detail (if available)



Flower detail (if available)

Exempt Works Evidence

Name of person who owns Tree/ Vegetation or applicant pruning Tree/ Vegetation:

.....

Sign: Date:

Only if a company or Owners Corporation:

Contact person

Company or Owners Corporation authorised person name:.....

Company or Owners Corporation authorised person

Sign:..... Date:

Owners Corporation authorised seal: