

# Air Pollution (Odour) Record Log

Please complete the Odour Record Log below and detail any instances of the air pollution (odour) nuisance over a 14-day period.

For Council to investigate an odour complaint, you must produce evidence of reoccurring and regular incidents.

This form provides you with a guide on what to capture and record.

The information you provide in this log may be presented in court should the complaint not be resolved informally.

**Your name and address:** \_\_\_\_\_

**Address where odour is coming from:** \_\_\_\_\_

Date	Time odour nuisance		Duration of impact (mins/hours)	Describe the odour character (See list at end of document)	Describe the odour strength (See list at end of document)	Describe what you observed to be the source of the odour	How does the odour impact you?
	Started	Ended					



**Wyong Administration Building:** 2 Hely St / PO Box 20 Wyong NSW 2259

P 02 4306 7900 | W [centralcoast.nsw.gov.au](http://centralcoast.nsw.gov.au) | ABN 73 149 644 003

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I solemnly and sincerely declare that the information above was written by me and is a true and correct record of the observations I made, and the odour referred to in this complaint.

**Signed:**

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**of address:**

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**Date:**

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Please return the completed log by:

**Mail:** Environment and Public Health, Central Coast Council, PO Box 20, Wyong NSW 2259

**Email:** [ask@centralcoast.nsw.gov.au](mailto:ask@centralcoast.nsw.gov.au)

**Or Hand deliver to one of our customer service centres:** Gosford (91-99 Mann St) or Wyong (2 Hely St)



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The below table are to be used when completing the odour log above, insert the corresponding number to describe the character and strength of the odour

**Character Descriptors**

- 01    Fragrant
- 02    Household gas
- 03    Burnt, smokey
- 04    Herbal, green, cut grass
- 05    Oily, fatty
- 06    Rotten eggs, sulfate
- 07    Sour or body odour type smell
- 08    Meaty
- 09    Faecal, manure, sewer
- 10    Fishy
- 11    Diesel or car fumes
- 12    Seaweed or mangroves
- 13    Compost
- 14    Musty, earthy, or mouldy
- 15    Other (add description)

**Odour strength descriptors**

- 01    Very weak
- 02    Weak
- 03    Distinct
- 04    Strong
- 05    Very strong

